



INCOMING WESTGLADES STUDENT FROM A BROWARD COUNTY CHARTER SCHOOL

Welcome to Westglades Middle School. Please use this form to guide you through our registration process.

1. Complete and sign the [BCPS Registration Form](#). (Please print clearly and neatly.)
2. Include one document from **BOTH Columns A and B** as proof of residence from the table below.

****All documents must be CURRENT, VALID, and include the residential address used by the registering parent for enrollment.****

COLUMN A	COLUMN B
<ul style="list-style-type: none">• Property Tax bill• Homestead Exemption card• Deed• Mortgage statement• Home purchase contract• Notarized lease agreement	<ul style="list-style-type: none">• Automobile registration• Automobile insurance• Credit card statement• Utility bill (i.e., electric, water, waste)• Telephone or cellular phone bill• Verification of Tenancy letter from the homeowners or condominium association• Declaration of Domicile Form from County Records Dept.• Two consecutive bank account statements• U.S. Postal Service confirmation of address change request• Florida Driver's License or Florida Identification Card

3. Florida Certificate of Immunization (#680 Form) **AND** Proof of Medical Exam; performed within the last twelve months by a FL doctor
4. Birth Certificate
5. Final 5th Grade and/or middle school report cards/and or transcripts, including grades at the time of withdrawal
6. Standardized Test Scores, if applicable (FSA, FAST, ITBS, CAT, SAT, MAT, etc.)
7. Email this **complete** packet of documentation to the Westglades Registrar at Denise.Gonzalez@BrowardSchools.com.
8. Call your current charter school's registrar. *-Inform them that your child will be attending Westglades Middle School. Request that they withdraw your student from the FOCUS system.*

